

THE UNIVERSITY OF BUCHAREST
REGULATIONS
on the University of Bucharest doctoral programmes

Section I - General Provisions

Article 1. (1) The present Institutional Regulations on the Organization and Functioning of Doctoral Programmes¹ ('Regulations') were adopted according to Law no. 1/2011 on national education ('Law'), the Doctoral Studies Code approved by Government Decision no. 681/2011 ('Code') and the University of Bucharest 2016 Statute ('Statute').

(2) The Regulations shall apply, within the University of Bucharest ('University') as an university doctoral studies organizing institution (UDSOI), to the Council for University Doctoral Studies (CUDS) and to the accredited and temporarily authorized doctoral schools which function within the University and to their relations with other units of the University as well as to UDSOI relations with external institutions.

(3) According to the principle of subsidiarity, all the domains that are not expressly regulated by Law, Code, Charter and Regulation shall fall within the competence of the doctoral schools, within the boundaries of their powers, that will issue internal regulations and documents adopted in accordance with such regulations.

Section II - Doctoral Studies

Article 2. – (1) The University organizes academic doctoral studies through its doctoral schools.

(2) Doctoral studies programmes are organized by their respective doctoral schools, under the coordination of the CUDS.

(3) Admissions to the doctoral studies cycle take place in one or two annual sessions organized before the beginning of the academic year, and the enrollment of doctoral students takes place on the first day of the academic year.

(4) The doctoral studies programme—lasts 6 semesters (3 years) and has two compulsory components:

- a) a training programme based on (pursuing) advanced academic studies;
- b) a scientific research programme to be completed with the defense of the doctoral dissertation.

(5) The training programme based on advanced academic studies has an actual cumulative duration of a maximum of 3 months, i.e. the equivalent of 12 weeks of course activity, and yields 30 credits (ECTS). Any working load exceeding 144 hours up to 240 hours must be endorsed by the CUDS and be approved by the Management Board. The programme can run in a continuous or fragmentary way throughout an academic year and can be attended by doctoral students throughout the doctoral studies, preferably in the first doctoral year.

¹ The consolidated form of the *Institutional Regulation on the Organization and Functioning of Doctoral Programmes*, adopted by the Senate of the University of Bucharest on June 20, 2012, containing the amendments approved by the Senate of the University of Bucharest in the May 29, 2013, September 21, 2016 and March 21, 2018 meetings.

(6) doctoral students shall be supervised by their respective doctoral supervisors for the whole duration of the doctoral programme (including during the training programme based on advanced academic studies) which normally lasts 3 years but which can be extended once or several times without cumulatively exceeding 2 years.

(7) The members of the panel for the public defense of a doctoral dissertation shall be proposed by the doctoral supervisor (or co-supervisors, as the case may be) and shall be approved by the Doctoral School Council of which the main supervisor is a member and by the University's rector (including the case of co-supervision theses, when the doctoral supervisors are members of two different UDSOIs, while the University is the main UDSOI).

(8) Defended doctoral dissertations shall be stored in an electronic archive administered by the University and shall receive an identification code. The electronic catalogue of such dissertations shall be freely accessible online. Access to the full text of doctoral dissertations shall be regulated by a specific procedure adopted by the CUDS, in compliance with the copyright provisions and the requirements of the legislation in force.

Article (3). – (1) Doctoral schools have the following responsibilities:

- a) To adopt internal methodologies regarding standards and internal procedures for regular quality assessment and professional deontology.
- b) To set standards for doctoral supervisors, for the teaching and research staff affiliated to the doctoral school, for the members of the doctoral panels and for non-affiliated persons and doctoral students who apply for membership in the Doctoral School Council.
- c) To adopt rules regarding the recognition and equivalence of studies or programmes completed in Romania or abroad, regarding the recognition of previous courses of doctoral studies and/or of research training periods pursued at prestigious universities or research institutes in Romania or abroad, as well as to adopt rules regarding the recognition of the courses completed within MA programs of academic research
- d) (repealed).
- e) To adopt the requirements and guidelines for writing doctoral dissertations;
- f) To adopt the methodology concerning the admission to advanced postdoctoral research programmes.

(2) Doctoral schools should:

a) encourage doctoral students to follow and complete the training programme based on advanced academic studies at the beginning of the doctoral programme; this can be done by various means such as introducing differential criteria of evaluating doctoral dissertations.;

b) ensure, within the training programme based on advanced academic studies, both methodological training for scientific research and didactic training necessary to doctoral students;

c) ensure, within the above mentioned training programme based on advanced academic studies, that lectures, seminars, and other such activities are held in an international language; for the purposes of the present Regulations the phrase 'international language' shall refer to the following languages: English, French, Spanish, Russian, Arabic, Chinese, German, Italian, Japanese, and Portuguese;

d) set standards for doctoral students in particular with respect to attendance, as well as with respect to forms and criteria of evaluation and , forms and ways of recognition of the scientific research undertaken;

- e) encourage the writing of doctoral dissertations in an international language;
- f) encourage international co-supervision (co-tutelle) doctorates.

Section III – The Council for University Doctoral Studies (CUDS)

Article 4. – (1) The CUDS is coordinated by the Rector and the Vice-Rector in charge of doctoral studies.

(2) The CUDS comprises 17 members, the Director included.

(3) The CUDS comprises:

- a) The Director of the CUDS, appointed by the Rector through a public competition;
- b) 13 doctoral school directors appointed by the Rector on the recommendation of the CUDS director, so that the main doctoral schools and all groups of scientific fields be represented;
- c) 1 doctoral supervisor elected by equal, direct, universal and secret ballot by the doctoral supervisors entitled to vote according to the Law, Code and Statute among all the doctoral schools' supervisors entitled to vote and to run to be elected.
- d) 2 doctoral students elected among the doctoral students of all doctoral schools by equal, direct, universal and secret ballot of the doctoral students from all the doctoral schools;

(4) The CUDS Director must be a doctoral supervisor and hold the academic title of Professor. The position of the CUDS Director is incompatible with the position of director or member of the Doctoral School Council. The director of the doctoral school of which the Director of CUDS is a member cannot be a member of the CUDS according to paragraph (3), letter (b) above. If two or more doctoral schools are organized within one and the same faculty, no more than one doctoral school director can be appointed as a member of the CUDS;

(5) The establishment of the CUDS for one term of office shall be made in the following order: the appointment of the CUDS Director; the simultaneous election of the members stipulated in paragraph (3), letters c) and d) above; the appointment of the members stipulated in paragraph (3), letter b) above.

Article 5. – (1) The CUDS shall meet regularly at least twice every semester and shall also hold extraordinary meetings.

(2) The CUDS meetings are valid if at least two thirds of its members are present and the CUDS documents are adopted with the majority of the present members.

(3) The CUDS meetings are chaired by the CUDS director who shall sign the CUDS documents. In the event of the CUDS Director's impossibility to fulfill his/her responsibilities, the CUDS shall designate, from among its members (excepting the doctoral student), a temporary substitute.

(4) The Rector, the Vice-Rector coordinating the doctoral studies and the doctoral school directors who are not CUDS members can participate in CUDS meetings without having the right to vote. The CUDS Director can invite the faculty deans as well as other persons to the meetings.

(5) In the event of a decision-making emergency, the CUDS Director can decide on the organization of a virtual meeting and of an electronic voting process.

Article 6. – (1) The CUDS has the following responsibilities:

- a) to draft the Regulations and send them for approval to the University Senate;
- b) to adopt the methodology concerning standards and internal procedures for regular quality assessment and for professional deontology;

- c) to endorse the draft University Regulations on the organization of admissions to academic programmes, with reference to the provisions on admissions to doctoral studies;
- d) to endorse the draft University Regulation on university studies' graduation exams, with reference to the provisions regarding the public defense of doctoral dissertations;
- e) to endorse the draft University examination methodology, with reference to the provisions regarding the examination of doctoral students;
- f) to endorse the draft methodology regarding the appointment of CUDS members;
- g) to endorse the draft methodology regarding the open competition for the position of the CUDS director;
- h) to approve the Rector's proposal concerning the establishment, organization, division, merging or dissolution of a doctoral school, within one or more faculties or in partnerships or consortia with other academic institutions or research and development institutes, after the subsequent endorsement by the Faculty Council and the University Senate;
- i) to approve the Regulations regarding the organization and functioning of doctoral schools;
- j) to approve the doctoral studies programmes organized by doctoral school and those jointly organized with other domestic or foreign-UDSOI;
- k) to approve the framework-contracts of the doctoral schools;
- l) to endorse the doctoral study fees, proposed by the doctoral schools' councils and faculty councils, and to submit them to the University Senate for approval;
- m) to approve the co-supervision framework agreement for doctoral schools;
- n) to approve the documents, agreements and partnerships regarding the institutional cooperation between the University's doctoral schools as well as between the University's doctoral schools and those of other domestic or foreign UDSOI, including participation in international consortia and the development of doctoral studies co-supervised by another doctoral school within the University or by another domestic or foreign UDSOI;
- o) to endorse and submit for approval to the University Senate the applications for the position of doctoral supervisor upon the prior endorsement of the Doctoral School Council and of the Faculty Council;
- p) to adopt the measures necessary to ensure the quality of the doctoral studies, the achievement of regular assessment of the doctoral schools and doctoral supervisors, and the observance of ethics and deontology rules by the doctoral supervisors and doctoral students;
- q) to approve doctoral students' applications for financial support to attend research stages/programmes in Romania or abroad, after having the approval of the doctoral supervisor and of the Doctoral School Council;
- r) to mediate the disputes between doctoral students and doctoral schools and those between the doctoral students and their supervisors, if such disputes are not solved by the doctoral school councils.

(2) The CUDS fulfills any other responsibilities established under the Law, Code, Statute, Regulation or other applicable regulatory acts.

Section IV - Doctoral Schools

Article 7. – (1) Doctoral schools function within the faculties of the University of Bucharest. Only one doctoral school can operate within a certain faculty. As an exception, in well-justified cases, two or more doctoral schools can function within a certain faculty, a doctoral school can operate in the structure of two or more faculties, or directly subordinated to the CUDS.

(1[']) The establishment of a doctoral school shall be approved in accordance with the provisions in Article 6 (1) (h) above.

(2) A doctoral school can also be organized in partnership or consortia with other domestic or foreign higher education institutions or research and development institutes.

(3) A doctoral school's organizational chart can include positions for doctoral supervisors who apply for these positions, as well as positions for research staff, doctoral students and members in supervisory panels.

(4) A doctoral school consists of doctoral supervisors, affiliated teaching and research staff who are not doctoral supervisors, doctoral students, postdoctoral researchers, members of supervisory panels and non-teaching staff.

Article 8. – (1) The doctoral supervisors of a doctoral school shall hold a meeting at least once every semester.

(2) These meetings shall be declared valid irrespective of the number of the attending doctoral supervisors, and the decisions shall be adopted by the absolute majority of the present members' votes. The decisions shall be advisory for the Doctoral School Council, except where the Law, Code, Charter, Regulation or the Doctoral School Regulation stipulate otherwise.

(3) Such meetings can be attended, without voting rights, by the members of the Doctoral School Council who are not doctoral supervisors, the CUDS director, the faculty's Dean and the Vice-Deans. The Doctoral School director may invite to the meetings the department heads as well as other persons.

(4) The Doctoral School Director may decide upon a virtual meeting and a decision-making process through electronic voting.

Article 9. – (1) The number of the Doctoral School Council members is established by the Faculty Council, taking into account the total number of doctoral supervisors, as follows:

- a) 3 members, if there are no more than 5 doctoral supervisors;
- b) 3 or 5 members, if the number of doctoral supervisors is 6 to 10;
- c) 5 or 7 members if there are at least 11 doctoral supervisors.

(2) The Doctoral School Council consists of:

a) if the council has three members: one doctoral supervisor who is a member of the doctoral school (who is also the director of the doctoral school), one doctoral student and one external member;

b) if the council has five members: two doctoral supervisors who are members of the doctoral school, one of whom being the director of the doctoral school, one doctoral student and two external members;

c) if the council has seven members: three doctoral supervisors, one of whom being the director of the doctoral school, two doctoral students and two external members;

(3) All the members of the Doctoral School Council are elected by the doctoral supervisors with the right to vote, in accordance with the Law, Code and Charter.

(4) In order to be elected in the Doctoral School Council, the doctoral supervisor who is a member of the Doctoral School must have a right to vote and run for elections according to the Law, Code and Charter.

(5) A doctoral supervisor and a doctoral student under their guidance cannot simultaneously be members of the Doctoral School Council and neither can two doctoral students supervised by the same professor.

(6) The external members of the Doctoral School Council must hold a doctoral degree in the field of research of the doctoral school. It is recommended that these members not be active doctoral supervisors at another doctoral school within another UDSOI in Romania.

(7) The director of the Doctoral School is elected directly for this position from among the doctoral supervisors having a right to vote and run for elections, according to the Law, Code and the Statute, and holding the title of professor or – as an exception – associate professor, tenured at the University of Bucharest. The director is a member of the Doctoral School Council, within the limit of the number of members who are doctoral supervisors.

(8) The establishment of the Doctoral School Council for one term shall take place in the following order: a) election and appointment of the doctoral school director; b) the simultaneous election of the members by vote – doctoral supervisor(s), doctoral student(s) and external member(s).

(9) The election results for Council members and for the position of Doctoral School Director shall be validated by the Faculty Council or by the CUDS in the case of a doctoral school directly accountable to the CUDS. After the election and validation, the Doctoral School Director shall be appointed by the CUDS director.

Article 10. – (1) The Doctoral School Council shall convene both in ordinary sessions at least twice every semester and in extraordinary sessions at the request of the Doctoral School Director.

(2) The Doctoral School Council meetings are chaired by the Doctoral School Director and the documents issued by the Doctoral School Council are signed by the Director. Should the Doctoral School Director be unable to exercise his/her powers, the Doctoral School Council appoints a temporary substitute from among its members (the substitute cannot be a doctoral student).

(3) The Doctoral School Council meetings are validly convened if at least three thirds of its members are present. Doctoral School Council documents are adopted by a majority of the members present, should the absolute majority of the Doctoral School Council members who are doctoral supervisors give a favourable vote.

(3¹) In the case of doctoral schools organized in partnership with other institutions, doctoral school regulations may stipulate different rules of participation in the Doctoral School Council and decision-making, as approved through the partnership agreement.

(4) The Doctoral School Director may decide to organize virtual meetings and to adopt decisions via electronic voting.

(5) The CUDS Director, the Dean, the Vice-Deans, as well as the Director of the Centre for Advanced University Doctoral Studies, the Director of the Postdoctoral Centre, the director of the Master's Degrees Centre and the directors of the research centers or laboratories within the Doctoral School can participate in Doctoral School Council meetings, without voting right. The Doctoral School Director may invite the heads of departments and other people to take part in the meetings.

Article 11. – (1) The Doctoral School Council has the following responsibilities:

- a) to adopt the Doctoral School Regulations, which it further submits to the doctoral supervisors and to the Faculty Council for an opinion, as well as to the CUDS for approval;

- b) to adopt the methodology regarding internal standards and procedures for regular quality assessment and professional deontology;
- c) to adopt the programme of doctoral studies, including the training programme based on advanced academic studies, which it submits to the Faculty Council for consideration and to the CUDS for approval;
- d) to decide the establishment of a center for advanced doctoral studies within the Doctoral School, to adopt the center's regulations and to designate its director from among the doctoral supervisors;
- e) to decide the establishment of a postdoctoral center within the Doctoral School, to adopt this centre's regulations and to appoint its director; to approve the postdoctoral research plans;
- f) to decide on the establishment of a center for research master's studies within the Doctoral School and to adopt its regulations, which it puts forward to the Faculty Council for approval; to approve the programmes of research master's studies within the Doctoral School, and to submit them to the Faculty Council for approval;
- g) to decide on the establishment of research centers or laboratories within the Doctoral School, to approve their regulations and appoint their directors;
- h) to endorse and justify, according to its own standards and criteria, the acquisition and termination of doctoral school membership for the teaching or research staff who are doctoral supervisors;
- i) to set standards and approve the affiliation and the termination thereof to the Doctoral School of the academic and research staff who are not doctoral supervisors, but who carry out teaching or research activities at the Doctoral School, including members of the advisory panels;
- j) to set standards and nominally approve the official members of doctoral dissertation defense panels as well as to approve such panels as a whole;
- k) to set standards for external members and doctoral students who apply for Doctoral School Council membership;
- l) to set out minimal indicative criteria for the content and form of doctoral admission tests and to endorse the enrollment of doctoral students;
- m) to endorse the model/ template for a frame contract for university doctoral studies designed by the Doctoral School, and to submit it to the CUDS for approval;
- n) to adopt a template for the certificate of completion of the training programme /pursuing advanced academic studies;
- o) to set out the requirements and guidelines for the doctoral dissertation;
- p) to establish the general framework of conventions for co-tutelle /co-supervision of doctoral studies and to submit it to the CUDS for approval;
- q) to decide on the signing of documents, agreements and partnerships regarding institutional collaborations with other doctoral schools of the University, as well as with doctoral schools of other UDSOI in Romania or abroad, including the participation in international consortia and the completion of doctoral studies in co-supervision with another doctoral school of the University or of another UDSOI in Romania or abroad, and to submit them to the CUDS for approval;

- r) to adopt the necessary measures for ensuring the quality of the academic doctoral studies for proper regular assessments of the Doctoral School and of doctoral supervisors, as well as for the compliance of doctoral supervisors and doctoral students with the ethics and deontology rules;
- s) to endorse the doctoral students' applications for financial support in order to carry out their research visits in Romania or abroad, following the doctoral supervisor's approval, and to submit them to the CUDS for approval;
- t) to approve the doctoral students' applications for the extension, interruption or resuming of their doctoral activity, with the doctoral supervisor's assent;
- u) to establish the intellectual property rights regime for the doctoral dissertation;
- v) to mediate conflicts between doctoral students and doctoral supervisors;
- w) to decide on the change of a doctoral supervisor;
- x) to initiate the procedure of granting the title of Professor Emeritus to the university professors who are doctoral supervisors, on their retirement.

(2) The Doctoral School Council shall exercise its other powers under the Law, Code, Statute, Regulations, Doctoral School regulations or other regulatory acts.

(3) The exercise of powers of the Scientific Council is subject to the Doctoral School Regulations, upon prior consultation of the doctoral supervisors.

Section V – Doctoral Supervisors

Article 12. – (1) A tenured academic or a member of the research staff, employed for an indeterminate period of time at the University, having the status of doctoral supervisor, can become member of the doctoral school within the faculty where he or she has the main employment, upon the approval of the Senate and the endorsement of the Doctoral School Council, of the Faculty Council and of the CUDS. If there are two or more doctoral schools within a faculty, the doctoral supervisor shall choose one school and have the choice approved of by the Doctoral School Council and the Faculty Council. In exceptional, strongly justified cases, a doctoral supervisor can be a member of two doctoral schools within the University of Bucharest, provided that he or she has obtained habilitation in two areas specific to these schools or if one of these doctoral schools is pluri-disciplinary. Membership of the second doctoral school is dependent on the prior agreement of the majority of its doctoral supervisors, on the approval of the Faculty Council which has authority over the respective doctoral school; it shall be finally approved by the CUDS with a majority vote, provided that the number of votes against it is not be higher than 5. The doctoral supervisor can supervise doctoral students only in the fields for which they are habilitated, except for co-supervision theses. These rules shall also apply when setting up new doctoral schools, to merging or dividing existing ones, including doctoral schools of an inter- and/or multi-disciplinary nature.

(2) The post of a doctoral supervisor shall be included in the organizational chart of a department, or in the organizational charts of the doctoral schools, according to the doctoral supervisor's free choice. For the Ph.D. supervisors to have primary employment in the doctoral school, more than half of their activity needs to be performed within the doctoral school.

(3) The teaching or research doctoral supervisor shall be subordinated to the Doctoral School Director, for the share of his/her activity within the doctoral school, and to the head of department, for the

share of the activity within the department, regardless of whether the post exists in the organizational chart of the doctoral school or of the department.

(4) Doctoral supervisors who have reached retirement age and who are fully involved in the doctoral school's activities can continue the doctoral supervision, in accordance with the Law, either in compliance with a fixed-term employment contract, or in an hourly pay system, including as Professor Emeritus. They shall remain doctoral supervisors and members of the doctoral school and they can continue guiding the doctoral students they have, on the same terms as tenured doctoral supervisors, up to the end of their activity. To be able to guide new doctoral students, agreement of the Doctoral School Council is needed. Doctoral supervisors who no longer supervise doctoral students can retain their membership for a fixed-term of 3 years, with the approval of the Doctoral School Council, having the right for renewal.

(5) In case the doctoral supervisor who retires wishes to cease the doctoral supervision activity, he or she shall submit a request to the doctoral school management and thereby renounce doctoral school membership. In such a case, the Doctoral School Council shall decide upon the supervision of doctoral students by other school members, with the latter's approval.

(5¹) Doctoral supervisors who have not reached retirement age, but do not supervise any doctoral students, shall retain their doctoral school membership for a fixed five year term. After this period, they can still enjoy doctoral school membership for another 3 year term upon the approval of the Doctoral School Council and with a right for renewal. This provision shall not apply to the doctoral supervisors with reserved positions according to the law.

(6) Doctoral supervisors, not tenured at the University of Bucharest and who wish to be active within a doctoral school of the University of Bucharest can become its members- upon approval by the Doctoral School Council, the Faculty Council, the CUDS and the University Senate, and can advise doctoral students under the same conditions as tenured doctoral supervisors.

(7) The number of doctoral students in various stages of their doctoral studies who can be guided simultaneously by a supervisor within the University of Bucharest is 8; any number exceeding this and up to the maximum of 12 doctoral students, requires the prior approval of the Council of the Doctoral School which the doctoral supervisor is part of.

(8) The maximum number of doctoral students who can be guided simultaneously by a single doctoral supervisor within the University of Bucharest, stipulated in paragraph (7), can be exceeded only exceptionally and only for a fixed term, more specifically in the case of resuming the doctoral programme after interruption or taking over the guidance of certain doctoral students from other supervisors and is subject to the approval of the Doctoral School Council which they are part of and of the Council for Doctoral Studies. This is applicable provided the particular doctoral supervisor does not open up any vacant doctoral student positions until the number of doctoral students guided simultaneously does not decrease below the maximum number provided in paragraph (7) above.

(9) The number of doctoral students stipulated in paragraphs (7) and (8), at the time of the doctoral admission contest, shall not include doctoral students who have interrupted their studies; or enjoy the grace period for the completion and public defence of the dissertation, or doctoral students who have publicly defended their doctoral dissertation, but have not yet been validated as well as doctoral students who rewrite or amend their thesis as a result of public defence failure or invalidation and doctoral students in co-supervision, for whom the doctoral supervisor is not fully authorized.

(10) A doctoral supervisor has the right to refuse to declare as admitted a candidate at the competition for admission to doctoral studies and to refuse to supervise a doctoral thesis if she/he

considers that the topic proposed by the candidate does not lie within the supervisor's area of research interest and/or is not important or relevant from a general scientific perspective. Doctoral supervisors have this right, as well as the right to refuse to continue supervising a doctoral thesis, when they think that there is or there may occur a situation of conflict of interest and/or violation of legal and/or ethical rules. For the same reasons (scientific or conflict of interest), a doctoral supervisor has the right to refuse to take over the guidance of a doctoral student from another supervisor. The exercise of these rights cannot be censured by any academic authority.

(11) A doctoral supervisor can supervise at most 4 post-doctoral researchers simultaneously. The provisions of paragraphs (8), (9) and (10) above shall apply correspondingly.

(12) The total cumulated maximum number of doctoral students and post-doctoral researchers who can be guided simultaneously by a doctoral supervisor cannot be, under any circumstance, higher than 16.

Article 13. – (1) The teaching load of a university professor, of an associate professor, of a visiting professor / lecturer, who has the status of doctoral supervisor, is set to 7, 8, and 10 conventional hours, respectively.

(2) The load for doctoral supervision covers the guidance work for no more than 12 doctoral students, spanning the period of the doctoral studies from enrolment up to the public defence of the dissertation, including guidance for students enjoying the extension of the doctoral programme. The doctoral students who are not included in the maximum number of 12 students who can be guided simultaneously shall not be included in the load.

(3) The number of supervised doctoral students included in the calculation of the load shall be the number of students registered the first day of the academic year and shall not be influenced by the increase in this number (which results from the activity of resuming after discontinuation, or takeover by another doctoral supervisor, or rewriting or amending a doctoral dissertation, etc.); neither shall it be influenced by the decrease in the number of students (as a result of successful defence of doctoral dissertations, discontinuation of the doctoral programme, expulsion, doctoral supervisor change, death, etc.) .**(4)** 0.5 conventional hours shall be calculated as the load for each supervised doctoral student who writes the dissertation in Romanian and $0.5 \times 1.25 = 0.63$ conventional hours for each supervised doctoral student who writes the dissertation in an international language.

(5) In the case of doctoral co-supervision, regardless of its form, including the co-supervision in the case of doctoral supervisors aged more than 65 as well as in case of co-supervision with higher education institutions from abroad, the calculation of the load will include only the activity of the main supervisor

(6) For the training programme based on advanced academic studies, 2.5 conventional hours shall be the load of an hour of course in Romanian, and $2.5 \times 1.25 = 3.13$ conventional hours shall be the load of an hour of course in an international language. At the same time, there shall be 1.5 conventional hours for an hour of seminar, laboratory and other similar classes in Romanian, and $1.5 \times 1.25 = 1.88$ conventional hours for an hour of seminar, laboratory and other similar classes n taught in a foreign language. The number of weeks of teaching activity taken into consideration when calculating the load is twelve (12).

(7) In the case of post-doctoral supervision, the same rules as in the case of Ph.D. supervision shall apply when calculating the load. The post-doctoral supervision load shall not exceed 4 post-doctoral researchers.

(8) Doctoral supervisors, especially those teaching in an international language and/or guiding doctoral dissertation in an international language and/or involved in international co-supervision, shall enjoy priority in the granting of bonuses, wage supplements, prizes and merit pays.

Article 14. – (1) The Doctoral School Director fulfills an executive function and shall receive pay corresponding to that of a head of department, even if his/her position is part of the organizational chart of a department.

(2) The positions of director of the center for advanced doctoral studies, director of the post-doctoral center, director of the center for master's studies and of the directors of research centers or laboratories, all part of the Doctoral School, shall not be deemed executive positions and their holders shall not receive a salary.

(3) Between 0.1 and 0.2 conventional hours shall be allocated (according to the decision of the Doctoral School Council) for each supervised doctoral student to each member of the advisory panels. This load shall be multiplied by 1.25 if the dissertation is written in an international language.

(4) The members of the doctoral dissertation defence panel shall be remunerated in the hourly pay system, according to the norms and thresholds approved by the University's Board of Directors. The load shall be set as follows:

- a) the panel chair: 2 conventional hours for participation in the public defence;
- b) the doctoral supervisor: 15 conventional hours for drafting the assessment report of the dissertation and participation in the public defence; this rule also applies to doctoral supervisors in cases of co-supervision;
- c) other panel members: 10 conventional hours for drafting the assessment report of the dissertation and 2 conventional hours for participation in the public defence.

Chapter VI – Doctoral Students

Article 15. – (1) The status of doctoral students is provided for in the Law, Code, Statute Regulation, the regulation of the Doctoral School and other norms adopted by the University, the Faculty and the Doctoral School.

(2) The doctoral students rights and obligations shall be laid down in the contract for doctoral studies as concluded between the doctoral student, the doctoral supervisor and the legal representative of the institution.

(3) The doctoral supervisor (or both doctoral supervisors in the case of co-supervision), assisted by the advisory panel, will have full authority over the student's doctoral training and so shall have the Doctoral School Council and Director.

(4) With respect to teaching, the course/subject instructor, as well as the department council and director the Doctoral School Council shall have full authority over the student's activity.

(5) The duration of academic doctoral studies is three (3) years. On justified grounds, such duration can be extended to no more than two (2) years, in conformity with the law.

(6) Academic doctoral studies can be interrupted, on justified grounds, for a maximum period of two (2) years, in conformity with the law.

(7) The duration of the academic doctoral studies shall be extended by the added periods of interruption and/or extension. Generally, the cumulated periods of interruption and/or extension cannot exceed two (2) years.

(8) A doctoral student can submit requests concerning changes that have occurred during the doctoral path he or she pursues at the Doctoral School she/he is enrolled in, usually before the occurrence of the effect caused by the request.

(9) The status of doctoral student shall end at the time the Doctor title is conferred upon the doctoral candidate, or on the issue of the student's expulsion order.

Chapter VII – Final and Transitory Provisions

Article 16.

(1) These Regulations were adopted by the University Senate at the June 20, 2012 meeting and were consolidated at the March 21, 2018 meeting. It shall enter into force three days after being posted on the University's official website, i.e. www.unibuc.ro.

RECTOR,

Professor Mircea DUMITRU, PhD